

~~CONFIDENTIAL~~

1 NOV 1957

## MEMORANDUM FOR THE RECORD:

SUBJECT : Proposed Subobject Breakdown for Object Classes 08 and 09

REFERENCE: Memo dated 29 August 1957, from Chief, TAS to Deputy Comptroller, Subject same as above

1. At a Staff meeting attended by Messrs. Saunders,  25X1A9A  
 25X1A9A  held on 8 August 1957, Mr.  was re- 25X1A9A  
 quested to study the feasibility of breaking down the object classes 08, "Supplies and Materiel", and 09, "Equipment", by subobject classes similar to the seven "family groups" used in the Financial Accounting for Property procedures.

2. As a result of the study the referenced memorandum was prepared setting forth a proposal to establish new object classes 18 and 19 as supplements to object classes 08 and 09, respectively, as has been done with respect to the 07 classification, if the requirements of the Agency for such data are such as to justify the amount of work involved. The subject memorandum recommended that if the data which would be obtained from such a breakdown were deemed necessary then the proposal should be put into effect on 1 October 1957, or any date thereafter. Upon receipt of the memorandum, Mr. Saunders discussed the proposal with the group attending the original meeting during which he concluded to require the proposed additional subobject

25X

EGG	53	REV DATE	11/05/81	BY	<span style="border: 1px solid black; display: inline-block; width: 60px; height: 15px; vertical-align: middle;"></span>
ORIG COMP		OF	38	TYPE	<span style="border: 1px solid black; display: inline-block; width: 60px; height: 15px; vertical-align: middle;"></span>
ORIG CLASS	5	PAGES	1	REV CLASS	<span style="border: 1px solid black; display: inline-block; width: 60px; height: 15px; vertical-align: middle;"></span>
JUST	22	NEXT REV	20/11	AUTH	HR 70-2

classifications. He then briefed the DD/S on the proposal, who stated he had no objection to its implementation.

3. Upon receipt of the subject memorandum endorsed by the Comptroller, a meeting was held the last week in September with  
 25X1A9A  
 Messrs. [redacted] The object of the meeting was to determine if there was an easier way for the field stations to obtain the desired information than through the manner set forth in the subject memorandum. The following proposal  
 25X1A9A  
 was made by Mr. [redacted] and agreed upon by the others in attendance:

a. Have the field stations following Class A Accounting procedures post expenditures to a new subsidiary record, by object class 08 and 09, by materiel unit without regard to allotment. The new subsidiary would be balanced monthly with the amounts reflected on Schedule E as expenditures for the procurement of 08.1, 08.9, 09.1 and 09.9 materiel.

b. Reports would be submitted on the data obtained either monthly, quarterly or semiannually.

4. Following the meeting referred to in paragraph 3, above,  
 25X1A9A  
 Mr. [redacted] requested that Messrs. [redacted] discuss the  
 25X1A9A  
 new proposal with Mr. [redacted] of the Budget Division. Mr. [redacted]  
 25X1A9A  
 consulted further with the Comptroller at this point and obtained his consent to propose an alternative method to obtain the data required for the report to Congress. Accordingly, on approximately  
 25X1A9A  
 8 October 1957, Mr. [redacted] called a meeting of representatives of the following divisions and staffs to discuss the proposals referred

to in paragraphs 2 and 3 above:

Budget Division	-
FE Division	-
WE Division	-
EE Division	-
Office of Commo.	-
SSA/DDS	-
TAS	-

25X1A9A

At this meeting it was decided that TAS would prepare a Comptroller Instruction informing the Area Budget and Fiscal Officers of the information needed and requesting them to obtain such information from the field stations following Class A Accounting and Reporting Procedures, by implementing the following procedure in each such station:

- a. Make an analysis of the actual obligations by materiel units for the procurement of Object Class 08 and 09 materiel for the period 1 July through 30 April.
- b. Prepare an estimate by materiel units of the obligations which may be incurred for the procurement of Object Class 08 and 09 Materiel for the period 1 May through 30 June.
- c. Forward the information called for in subparagraphs a and b, above to headquarters so that it will arrive no later than 31 May.

5. As of this date a Comptroller Instruction is in the process of preparation setting forth the procedural requirements for obtaining data relative to showing total obligations of the Agency for expendable (08) and nonexpendable (09) property procurements within

~~SECRET~~

~~REF ID: A6511~~

each of the seven materiel units. The proposed Comptroller Instruction will reflect the method by which the required information will be obtained from field stations following Class 4 Accounting and Reporting Procedures, and the procedures to be followed at headquarters in obtaining data for this purpose and in summarizing the overall agency information for reporting to Congress.

25X1A9A

Chief, Technical Accounting Staff.

TAS/LHM/bw (31 Oct. 1957)

Distribution:

Chief, Budget Division - 1  
Chief, Finance Division - 1  
SSA (Compt.) - 1  
Deputy Comptroller - 1  
TAS Subject - 1  
TAS Chrono - 1  
TAS Reading - 1

~~SECRET~~  
DRAFT